DATE: March 24, 2016
TO: INTERESTED STUDENTS
FROM: COUNTY PLANNING AND BUILDING DEPARTMENT
SUBJECT: COUNTY ENVIRONMENTAL STUDENT INTERN PROGRAM

The San Luis Obispo County Planning and Building Department is now accepting applications for two part-time volunteer environmental intern positions. The position is available only to those students that can show they are and will be enrolled at Cal Poly. This position requires that the participating student(s) provide about 10-20 hours per week of time over at least two consecutive quarters to actively participate in San Luis Obispo County's implementation of the California Environmental Quality Act (CEQA) and related activities.

 Typical tasks required of our student interns include the following: collection of resource and planning data, including soils, geologic, flood and fire hazard, and general plan designation information; data entry for environmental GIS layers under construction; assist in preparation of letters and legal notices; reading and commenting on draft EIRs; preparation of maps and visual aids; writing draft staff reports; field viewing; attending Board of Supervisors and Planning Commission hearings; and general office organization, filing and paperwork.

This office will be accepting written or electronic applications from self-motivated, hardworking seniors or graduate students, until April 7, 2016 with interviews and internship training scheduled shortly thereafter. To apply, submit an up-to-date resume (include only pertinent courses completed or in progress, and any other related experience), a cover letter, and answers to the following questions to: JOHN McKENZIE, Environmental Intern Coordinator, County Planning & Building, 976 Osos St., Room 200, San Luis Obispo, CA 93408; or send via e-mail to: jdmckenzie@co.slo.ca.us, or FAX to (805)788-2413. Please also provide brief, concise answers to the following questions.

1. What is the purpose and intent of the California Environmental Quality Act?
2. What is a Negative Declaration and how is it used?
3. What purposes does an environmental impact report (EIR) serve?
4. What are your education and career goals?

Please call John McKenzie at 805/781-5452 if you have any questions.